

Writing 2010 Course

Syllabus and Schedule



Instructor: Nathan Meyer

Term: Spring, 2021

Office Hours: M/W/F 11:00-11:50 and 2:00-2:50 (and by appointment)

Office: 707

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Textbook: *Open2010* (A free textbook available on Canvas)

I. COURSE DESCRIPTION

Writing 2010's objective is to provide students with the foundational practices and capabilities necessary to read/write academic arguments proficiently. The first half of the course is dedicated to the theory and practice of academic writing, analysis, and argumentation technics. The second half of the course focuses on the fundamentals of research, report writing, and research presentation.

| Approximate Course Content Schedule | | |
|-------------------------------------|-------------|-----------------------------------|
| Part 1.1 | Weeks 1-3 | Essay and argument structure |
| Part 1.2 | Weeks 4-7 | Synthesis essay project |
| Part 2.1 | Weeks 8-10 | Rhetoric and theory of persuasion |
| Part 2.1 | Weeks 10-15 | Research essay research project |

II. COURSE OBJECTIVES

Academic Writing Outcomes

- Summarize, paraphrase, and quote prior research in APA style
- Accurately synthesize prior research
- Write for particular purposes, contexts, and audiences
- Capably structure, edit, and proofread to academic writing standards

- Produce a research paper meeting university expectations
- Presenting original research to an audience of peers

Academic Argumentation Outcomes

- Identify rhetorical appeals and logical fallacies and their purpose within a text
- Evaluate the validity of sources and their purpose within an argument
- Analyze arguments in academic texts and multimodal media
- Construct arguments supported with strong evidence
- Ably contribute to ongoing academic conversation

Research Outcomes

- Conduct research for writing in academic contexts
- Use research databases and other online search tools
- Identify reliable sources appropriate to both topic and audience
- Use a variety of online genres and source types
- Use digital media and technology as an effective academic tool

III. INSTRUCTIONAL METHODS

This is a student-centered course and instruction will incorporate current methodologies including flipped classroom models, spiral learning, and content and language integrated learning. Typical class meetings will include discussions, debates, group activities, and interactive workshops in addition to traditional lectures. Technology and online resources will be integrated into the learning process and students are encouraged to bring and use laptops/tablets/smartphones when appropriate (see course policies). Outside class sessions announcements, homework, project descriptions, and other resources will be found on Canvas. **COVID-19 update: This course will be held online with the majority of the sessions conducted synchronously. Asynchronous sessions will be included as appropriate for the learning objective.**

IV. ASSESSMENTS AND GRADE SCALE

- **Minor Assignments (10%):** Students receive credit for work/quizzes completed in/out of class.
- **Synthesis Essay (25%):** Students will write an argumentative essay synthesizing topics, articles, and materials provided by the instructor and their independent research.
- **Research Proposal and Presentation (5%):** Students will develop individual research projects which will lead to writing an argumentative research essay. Students will give short presentations on their research topics to the class followed by a question and answer session.

- **Writing and Rhetoric Terms & Theory Exams (10%):** Students will demonstrate their understanding of the academic writing and argumentation theory and research skills/practices presented in the course.
- **Research Essay Outline and Annotated Bibliography (10%):** Students will develop a rigorous, comprehensive outline of their argumentative research essay and an annotated bibliography.
- **Research Essay (35%):** Students will produce a substantially researched argumentative essay demonstrating their skills in academic writing, argumentation, and research.
- **Poster Presentation (5%):** Students will present the findings of their research paper to their peers in a conference-style poster presentation (or IVC equivalent).
- **Poor participation and preparation reduction (up to -5%):** The University of Utah Asia Campus expects all students to be ready and engaged throughout the entire class time and a student's lack of preparation or participation negatively impacts the effectiveness of individual class sections and the course overall for both students and instructors. It is therefore expected that all students:
 - attend every class session as scheduled (on time and prepared),
 - always and readily contribute to discussions by raising thoughtful questions and providing their own comments and building on others' ideas, and
 - work productively on all in-class activities (either individual, small group, or entire class work).

In addition to those basic expectations of student participation, IVC courses face additional challenges due to their online structure and presentation. In order to make class time productive and achieve set learning objectives, all students will follow these guidelines:

- Students' faces must be fully visible and properly illuminated during the entire class.
- Students must have backup technology (ie. phone, tablet, spare computer) ready to log into Zoom in the event a microphone or camera malfunctions.
- Students must be located in a place where their surroundings will not disrupt the class (no walking, driving, public transportation, hallways, workplaces, cafes, etc.).
- Students will not engage in conversations or other interactions with people outside the class either verbally or via text messaging.
- Students will not be watching videos, engaging in social media, or other non-class related uses of technology during class.
- Students will need to make sure pets and cohabitants do not disrupt the class.

Students whose participation and preparation do not meet these general standards will have their final grade reduced by up to 5%.

Grade scale:

| | | | | | |
|--------|----|-------|----|----------|----|
| 94-100 | A | 80-83 | B- | 67-69 | D+ |
| 90-93 | A- | 77-79 | C+ | 64-66 | D |
| 87-89 | B+ | 74-76 | C | 60-63 | D- |
| 84-86 | B | 70-73 | C- | Below 60 | E |

V. COURSE POLICIES

1. Professionalism: Students are required to maintain the norms of conduct consistent with the standards and expectations of academic and professional environments including:
 - Being respectful and courteous at all times to all class members/instructor and contributing to a positive, productive academic environment.
 - Tolerance for opposing points of view, allowing others to express their thoughts freely, and contributing to discussions.
 - Demonstrate academic curiosity by engaging with controversial material and a willingness to take issues beyond superficial understandings.
2. Preparation: It is vital that students come to class having done all preparatory work and equipped with the tools and materials necessary to fully engage with the learning objective. Failure to come prepared may result in the student being marked absent.
3. Technology: ***EXCLUSIVELY FOR CLASS USE*** You are encouraged to bring your smartphones, laptops, and other personal devices to class on a daily basis which may **only be used for class-related educational activities**. Students who use their personal tech devices for other than permitted educational use may be asked to leave the class and marked absent.
4. Attendance: Students are required to attend all classes from the first day of the semester. Attendance is taken at the beginning of each class and any student arriving more than 5mins late (without prior written approval) will be marked absent. If you have missed a class it is your responsibility to consult a classmate or Canvas for information about the missed class and/or homework. The following are the results of being absent:
 - Missed classwork assignments and points cannot be made up.
 - Late homework (or homework not handed in by the student) will not be accepted.
 - Students who miss more than **3 total classes** will receive a 1/3 grade deduction for each class missed until the 6th class. Example: a student who has a B+ and misses a fourth class will have their grade reduced to a B. If the student misses a fifth class their grade will be reduced to a B-. Upon the 7th missed class, the student will receive an E for the class.

Additionally, a student may be counted as absent for the following reasons:

- Not participating in class activities or being unprepared for class.
- Sleeping during class time.
- Speaking a language other than English in class.
- Leaving class for more than 5 minutes.
- Coming to class without the necessary materials.
- **IVC UPDATES:**
 - not having cameras and microphones working properly,
 - not having cameras on and faces fully visible and illuminated throughout the entire class,

- being located in a place where surroundings disrupt the class (ie. walking, driving, public transportation, hallways, workplaces, cafes, etc.),
- engaging in conversations or other interactions with people outside the class either verbally or via text messaging,
- watching videos, engaging in social media, or other non-class related uses of technology during class.

IMPORTANT NOTE: This policy applies to both excused and unexcused absences; they are considered the same in this course. This policy does not apply to UAC's COVID-19 absence policy.

5. Homework: All homework assignments support a set learning objective therefore no late work will be accepted. You will receive a zero if you do not submit or present your work on time. To make sure all homework is properly recorded students **must** follow this standard format unless otherwise noted by the instructor:
 - Assignments are typed (unless otherwise noted).
 - Font: Calibri (11 point) or Times New Roman (12 point).
 - Margins: 1-inch all around.
 - Double space text, no extra space before or after paragraphs.
 - Paper: A-4 paper.
 - Multiple pages must be stapled.
 - **All assignments uploaded to Canvas need to be saved as Word docs or PDFs.**

Note: Failure to follow these format requirements will result in no credit for the assignment.
6. Due dates: All classwork and minor assignments are designed to meet a set learning objective on a set schedule. Keep in mind that:
 - Missed classwork and homework cannot be made up or accepted.
 - There is no extra credit offered to individual students in this course.
 - Late submissions for major assessments have their total score reduced by 20%. After 48 hours late major assignments will be marked a 0.
7. Assignment Grades: All submitted assignments are considered the student's final work product and a reflection of the student's best efforts. It is critical for students to seek help/assistance from the instructor during class or office hours appointments and the UAC Writing Center **prior** to the due date.
8. E-mail: Contact with the instructor outside of class is done via email. When sending an email please note the following:
 - This course maintains a level of casual professionalism so it is necessary to use accepted formats when sending e-mails. If you are unsure about correct formatting there are many websites on the subject to cross-reference for best practices.

- Every effort will be made to answer your email within 1 business day. However, please keep in mind that the semester can become busy so if you have not heard from your instructor after 1 business day feel free to send a follow-up email.
 - Please keep in mind email is only read/responded to between the hours of 8am-5pm Monday-Friday (holidays excluded).
9. Canvas: The course's homework assignments, project prompts, and other content will be posted to Canvas. It is your responsibility to check for new postings regularly to stay current with the course's progression.
 10. Recording and Documentation: At times the instructor may make visual records of certain lessons or class activities to be used exclusively for evaluation, teacher training aids, and other professional purposes.
 11. Office hours: Students are always encouraged to ask questions and seek assistance during class meetings. For additional, personalized help on assignments and other issues students are warmly welcomed to meet with their instructor during office hours. Appointments are necessary, will usually be scheduled in +/-30min blocks, and take place during stated office hours (or alternative time depending on the instructor's availability). To schedule an appointment contact the instructor via email at least 24 hours in advance.
 12. English: The course's language of instruction is English and it is necessary to speak only in English during class. To accomplish this our course will adhere to the UAC language policy:
"The University of Utah Asia campus is committed to providing and fostering an environment that is safe and free from prohibited discrimination. The following language policy applies to all academic and administrative units of the University and to all members of the University community, including faculty, staff, and students. English is recognized as the official language of instruction, assessment, and curriculum. In addition, English is the official language for all administrative and business related matters of the University."
If a student communicates with others in a language other than English the instructor reserves the right to ask the student to leave class and mark him/her absent.

VI. UNIVERSITY POLICIES

1. Attendance: The University expects regular attendance at all class meetings. Instructors must communicate any particular attendance requirements of the course to students in writing on or before the first class meeting. Students are responsible for acquainting themselves with and satisfying the entire range of academic objectives and requirements as defined by the instructor.

2. The Americans with Disabilities Act: The University of Utah Asia Campus seeks to provide equal access to its programs, services, and activities for people with disabilities. If you will need accommodations in this class, reasonable prior notice needs to be given to the UAC Office of the Dean of Students, 804 Utah Building, 032-626-6002. The UAC Office of the Dean of Students will work with you and the instructor to make arrangements for accommodations. All written information in this course can be made available in an alternative format with prior notification to the UAC Office of the Dean of Students.
3. Addressing Sexual Misconduct: Title IX makes it clear that violence and harassment based on sex and gender (which includes sexual orientation and gender identity/expression) is a civil rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, color, religion, age, status as a person with a disability, veteran's status or genetic information. If you or someone you know has been harassed or assaulted, you are encouraged to report it to the Title IX Coordinator in the UAC Office of the Dean of Students, 804 Utah Building, 032-626-6002. For support and confidential consultation, contact the UAC Mental Health Counseling, 3052 Multi-complex Building, 032-626-6142.
4. Student Code: All students are expected to maintain professional behavior in the classroom setting as outlined in the Code of Student Rights and Responsibilities, Policy 6-400 of the University Regulations Library (<http://www.regulations.utah.edu/academics/6-400.html>).
5. Instruction and Evaluation, including Accommodation Policy:
<http://regulations.utah.edu/academics/6-100.php>
6. Wellness Statement: Personal concerns such as stress, anxiety, relationship difficulties, depression, cross-cultural differences, etc., can interfere with a student's ability to succeed and thrive at the University of Utah Asia Campus. For helpful resources, contact the UAC Mental Health Counseling Center; asiacampus.utah.edu/mental-health-counseling-center/; 032-626-6142.
7. Language Policy: The University of Utah Asia campus is committed to providing and fostering an environment that is safe and free from prohibited discrimination. The following language policy applies to all academic and administrative units of the University and to all members of the University community, including faculty, staff, and students. English is recognized as the official language of instruction, assessment, and curriculum. In addition, English is the official language for all administrative and business related matters of the University.
8. Academic Misconduct: "Academic misconduct" includes, but is not limited to, cheating, misrepresenting one's work, inappropriately collaborating, plagiarism, and fabrication or

falsification of information, as defined further below. It also includes facilitating academic misconduct by intentionally helping or attempting to help another to commit an act of academic misconduct. Please refer to the University's Student Code (<http://www.sa.utah.edu/code.html>) for regulations concerning academic honesty.

1. "Cheating" involves the unauthorized possession or use of information, materials, notes, study aids, or other devices in any academic exercise, or the unauthorized communication with another person during such an exercise. Common examples of cheating include, but are not limited to, copying from another student's examination, submitting work for an in-class exam that has been prepared in advance, violating rules governing the administration of exams, having another person take an exam, altering one's work after the work has been returned and before resubmitting it, or violating any rules relating to academic conduct of a course or program.
2. Misrepresenting one's work includes, but is not limited to, representing material prepared by another as one's own work, or submitting the same work in more than one course without prior permission of both faculty members.
3. "Plagiarism" means the intentional unacknowledged use or incorporation of any other person's work in, or as a basis for, one's own work offered for academic consideration or credit or for public presentation. Plagiarism includes, but is not limited to, representing as one's own, without attribution, any other individual's words, phrasing, ideas, sequence of ideas, information or any other mode or content of expression.
4. "Fabrication" or "falsification" includes reporting experiments or measurements or statistical analyses never performed; manipulating or altering data or other manifestations of research to achieve a desired result; falsifying or misrepresenting background information, credentials or other academically relevant information; or selective reporting, including the deliberate suppression of conflicting or unwanted data. It does not include honest error or honest differences in interpretations or judgments of data and/or results.
5. Consequences:
 - An "E" for the test/assignment or the course
 - Possible expulsion from the university
 - The student may be required to appear before the Academic Misconduct Committee (please see <http://www.admin.utah.edu/ppmanual/8/8-10.html>)

VII. UAC COVID-19 POLICIES

Campus Levels

To effectively navigate the COVID-19 challenges, the University of Utah Asia Campus has developed decision rules and institutional protocol. Knowing that reducing risk to zero is impossible, we will follow public health and safety guidelines to minimize risks. We will utilize the Korean Center for Disease Control, the Utah Department of Health and the US CDC coronavirus guidelines as our main reference points for our ongoing assessment of risk and decision-making process.

The University will enact appropriate procedures based on the current situation within Korea. Once the University has moved up a level, for example, from Yellow to Orange, we will not move down until the start of the next term. If the University must engage a new level, all coursework and operations of the University will pause for three working days. This pause will allow faculty and students to modify their behaviors and coursework to meet the new expectations. The University has set the following two priorities for guiding all in-person course format as we move upward in levels: laboratory, practicum, and studio courses that provide essential experiential education will be in-person and best fit/interest for the course.

****Please note that we are planning to start the Fall Term at the Yellow Level****

Green

Decision Markers

- Cases under 30 per day for a sustained period
- Official government notice to return to unrestricted options

UAC Operations

- Face masks not required inside of the classroom
- Unrestricted building access
- No social distancing

Yellow

Decision Markers

- Korean Cases between 30 – 100 per day for a sustained period
- Official government notice for social distancing and other health practices to prevent the spread of COVID-19

UAC Operations

- Student and faculty required to wear masks inside of classroom
- Building access restricted
- Daily temperature checking
- Social distancing within classroom

Orange

Decision Markers

- Korean cases over 100 per day for a sustained period
- Local (Seoul metropolitan areas, Gyeonggi Province, Incheon) cases between 50 -75 per day for a sustained period
- Official notice of “super-spreader” or local cluster
- Official government notice for stricter social distancing and other health practices to prevent the spread of COVID-19

UAC Operations

- Hybrid offerings for courses
- Building access and movement within restricted
- Daily temperature checking

Red

Decision Markers

- Confirmed COVID-19 case with Incheon Global Campus
- Korean cases over 150 per day for a sustained period
- Local (Seoul metropolitan areas, Gyeonggi Province, Incheon) cases over 75 per day for a sustained period
- Official government notice for stricter social distancing and other health practices to prevent the spread of COVID-19

UAC Operations

- Courses moved to online except for those that require a practical component
- Building access and movement within restricted
- Daily temperature checking

Syllabi Statements

Official Excused Absences – if you have COVID-19 symptoms, including fever or respiratory symptoms such as cough, phlegm, sore throat, and nasal congestion, you should notify your instructor immediately and stay home for three days. You can return to class if you are clear from COVID-19 symptoms. In order to be excused from your courses, you will need an official medical certification.

If you are going to be absent from an exam, you must email the Dean of Student at randy.mccrillis@utah.edu prior to the exam.

Self-quarantine Statement

The University of Utah Asia Campus expects regular attendance at all class meetings. Given the current situation with COVID-19, we have created the following guidelines.

1. If a student has completed less than 50% of the course and is required to self-quarantine, we suggest that the student withdraw from the course. In this situation, all tuition will be refunded with appropriate medical documentation
2. If a student has completed 50-75% of the course and is required to self-quarantine, the Dean of Students Office will work with the faculty and student to determine the best scenario. If the decision is to withdraw from a course, all tuition will be refunded with appropriate medical documentation.
3. If a student has completed over 75% of the course and is required to self-quarantine, the student and faculty will work together to ensure that the student is able to complete the course. If the student is unable to finish all coursework during the course, a student may receive the mark "I" (incomplete) and work to complete all remaining coursework in consultation with the instructor.

Statement for Orange Level

If the University of Utah Asia Campus commences Level Orange, this course will be operating in a hybrid method. For this course, the hybrid option is:

OPTION C HYBRID: This course will move all course content online.

Zoom Session Statements

If this course must host Zoom sessions, the University of Utah Asia Campus requires that all students turn on their cameras during the entire course and post their full name in English. We ask that students try to locate a quiet space which will allow for ample social distancing and that students not wear a mask if possible. If a student has financial difficulty obtaining the appropriate equipment for online courses, the UAC can help provide resources.

It is recommended that Zoom sessions be conducted synchronously. Faculty are not required to record their zoom sessions, this is an individual faculty decision.

VIII. WRITING 2010 TENTATIVE SCHEDULE

| SPRING 2021 WRITING 2010 TENTATIVE SCHEDULE | | | |
|---|-----|------------------------------------|------------------|
| <i>Note:</i> This is a tentative schedule and is subject to change. Students are responsible for regularly checking Canvas for assignments, materials, due dates, and other important course information. | | | |
| Date | Day | Topic | Major Due Dates: |
| Part 1 Introduction to Writing Academic Argumentation (Synthesis Essay) | | | |
| Week 1: Introduction and Parts of the Essay | | | |
| | M | Intro to class & syllabus overview | |

| | | | |
|---|---|---|----------------------------------|
| 2/22- | W | Parts of the Essay – introductions | |
| 2/26 | F | Parts of the Essay – hooks | |
| Week 2: Parts of the Essay (cont.) | | | |
| 3/01- | M | No class – Independence Movement Day | |
| 3/05 | W | Parts of the Essay – thesis statements | |
| | F | Parts of the Essay – body paragraphs | |
| Week 3: Parts of the Essay (cont.)/Argument Structure | | | |
| 3/08- | M | Parts of the Essay – conclusions | |
| 3/12 | W | Academic argumentation – argument structure | |
| | F | Argument structure practice (topic exploration 1) | |
| Week 4: Accuracy and Analysis | | | |
| 3/15- | M | Academic argumentation – accuracy and analysis | |
| 3/19 | W | Argument practice – accuracy and analysis | |
| | F | Argument structure practice (topic exploration 2) | |
| Week 5: Synthesis Essay Topic Selection/Specificity and Content | | | |
| 3/22- | M | Synthesis Essay – introduction and outlines | |
| 3/26 | W | Argument structure practice (topic exploration 3) | |
| | F | Academic writing – specificity and content rich writing | |
| Week 6: Concision/Synthesis Essay Outline Peer Review | | | |
| 3/29- | M | Academic writing – concision | Syn. Essay outline & peer review |
| 4/02 | W | No class – spring recess | |
| | F | No class – spring recess | |
| Week 7: Peer Review & Term and Theory Exam 1 | | | |
| 4/05- | M | Introduction to peer review | |
| 4/09 | W | Terms and Theory Exam 1 – parts of the essay, argument structure, accuracy and analysis, and APA | |
| | F | Synthesis Essay peer review day & consultations | Syn. Essay working draft |
| Part 2: Rhetoric and Practice (Research Project) | | | |
| Week 8: Rhetorical Appeals and Logical Fallacies | | | |
| 4/12- | M | Intro to Research Essay project and topic selection | Syn. Essay |
| 4/16 | W | Academic argumentation – rhetorical appeals | |
| | F | Academic argumentation – logical fallacies | |
| Week 9: Applied Rhetorical Analysis (advertising)/Academic Research Skills | | | |
| | M | Rhetorical appeals and logical fallacies practice | Res. Essay topic |

| | | | |
|---|-------------|--|--|
| 4/19- 4/23 | W F | Rhetorical appeals and logical fallacies practice Intro to academic research | |
| Week 10: Applied Rhetorical Analysis (media and propaganda)/Argument Essay Topic Proposal | | | |
| 4/26- 4/30 | M W F | Academic argumentation – rhetoric of media Academic Argumentation – propaganda Academic Argumentation – propaganda (cont.) | Topic proposal Research Essay topic proposal due |
| Week 11: Argument Essay Outlines | | | |
| 5/03- 5/07 | M W F | No class – Reading Day No class – Children’s Day Research Essay outline peer review workshop day | Res. Essay outline and ann. bib. |
| Week 12: Applied Rhetorical Analysis (media literacy, propaganda, and conspiracy theories) | | | |
| 5/10- 5/14 | M W F | Research Essay in-class writing day Academic argumentation – conspiracy theories Academic Argumentation – conspiracy theories | |
| Week 13: Peer Review | | | |
| 5/17- 5/21 | M W F | Terms and Theory Exam 2: Comprehensive No class – Buddha’s Birthday Research Essay peer review | Research Essay working draft |
| Week 14: Argument Essay Revisions, Consultations, and Writing Center Appointments | | | |
| 5/22- 5/28 | M W F | Revisions, consultations, and writing center Revisions, consultations, and writing center Revisions, consultations, and writing center | Research Essay working draft peer reviews |
| Week 15: Visual Presentations | | | |
| 5/31- 6/04 | M W F | Intro to visual presentations Visual presentations work day Visual presentations | Research Essays Visual pres. |

IX. FINAL NOTES

1. The instructor reserves the right to make alterations to the syllabus and course calendar if/as needed.

2. Emergencies will happen. Should an emergency occur it is your responsibility to notify the instructor in a timely and appropriate manner in the case reasonable accommodation is permissible according to university policies and the instructor's discretion.