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Course Number and Title: Math 1060-090 Trigonometry

Semester and Year: Spring 2021

Instructor: Andrew Watson (he/him/his)

Email: awatson@math.utah.edu

Office: LCB 326

Accessibility & Support: The best way to get in contact with me is through my email listed above, or Canvas-mail. You can usually expect a response from me within 24 hours during the week; I tend to check and respond to email in the afternoon, so your best bet for a quick response is to send me an email in the morning or early afternoon. I also hold 2 (Zoom) office hours per week, tentatively scheduled for the following times (this may be subject to change):

- **Monday 7:00—7:50 pm**
- **Friday 12:00—12:50 pm**

I can also meet by appointment.

In addition, the class Learning Assistants (see below) will each hold 1 hour of office hours per week:

- **Mason: TBA**
- **Summer: TBA**

COURSE DESCRIPTION

This is a basic course in trigonometry (see detailed learning objectives below for more about content). A C or better in Math 1050 is a prerequisite, and a C or better in this course couples with that as a prerequisite for Math 1210. This course fulfills the University QA requirement.

COURSE DETAILS

- **Course Type:** Online (asynchronous)
- **Location & Meeting Times:** On Canvas.
- **Instructional Support Team:** This class is supported by Learning Assistants (LAs). LAs are undergraduates who have completed this class (or similar), and who are here to help you learn. Their job is not to offer you answers, but rather to help you figure out how to problem solve, and how to learn from your classmates. Discussion is an efficient learning strategy, and LAs help our discussions stay on track. In general, the only time you'll work with an LA is through discussion.
 - Our class has 2 LAs: Mason Hart and Summer Soller. They will lead your weekly small group discussions—which count as part of your overall grade—and they will lead review sessions for exams.

- **UofU Learning Support:**
 - Math Center Online Tutoring, (Paid for by Your Student Fees)
<https://www.math.utah.edu/undergrad/mathcenter.php>
 - The Learning Center, 3 free tutoring sessions, \$5 after that, learning consultations
<https://learningcenter.utah.edu/>
 - Student Success Advocates <https://ssa.utah.edu/events.php>
- **General Help:**
 - Here is information from the University about logistics in light of COVID-19. There is also information about financial assistance, counseling, the food pantry, and much more.
<https://coronavirus.utah.edu/#students>
- **Equipment Help:**
 - The UofU has a laptop and mobile hotspot loan program – laptops, mobile hotspots mailed to current U students on a first-come, first-served basis. You can find out more information about this through this link: <https://union.utah.edu/covid-19/>
 - For technical assistance, review the [Canvas Getting Started Guide for Students](https://community.canvaslms.com/docs/DOC-10701) <https://community.canvaslms.com/docs/DOC-10701> and/or contact TLT, Knowledge Commons, etc.
- **Course Materials:**
 - **Textbook:** The course uses Math 1060 Trigonometry, 1st Edition (2017). This text was created by a Partnership Between Institutions in the Utah System of Higher Education. It is integrated into Canvas and provided at no cost.
- **Additional course materials:**
 - The course website is in Canvas.
 - The course uses Online Homework through a system called iMathAs. This homework is free to students and can be accessed on Canvas.
 - The course will use online videos created specifically for it. They are available through the Canvas modules or in both streamable and downloadable versions at <http://www.math.utah.edu/lectures/index.php>. Links are also on Canvas.
 - We will use the online site, Gradescope, for grading and giving feedback on exams. There is a link in Canvas to Gradescope. You may be asked to submit some assignments directly to Gradescope.
 - Any additional course materials will be available on Canvas.
- **Technical requirements:**
 - The following equipment is required for proctored testing. Having this equipment will also make accessing course materials and attending office hours and study sessions more efficient and effective.
 - A strong internet connection with sufficient bandwidth (in order to access course materials and take exams):
 - A webcam on your computer or camera on your phone (this is required for taking exams in Zoom):
 - A scanning device which is different than the device you are using for your webcam (smartphones can be used as scanning devices)
 - a microphone (though it may be muted during exams);
 - Students are expected to be computer literate and Canvas and zoom navigation skills are expected. Knowledge and navigation of canvas and zoom is critical to access all features and resources of this course. For technical assistance, review the [Canvas Getting Started Guide for Students](https://community.canvaslms.com/docs/DOC-10701) and/or contact TLT, Knowledge Commons.
 - During quizzes and exams, students are required to have audio and microphone enabled (students may be asked to mute your microphone for portions of the assessments.) Students need to position the camera and/or themselves so that their head, hands and workspace is visible. Students are required to have a separate scanning device and continue to have their Zoom camera turned on while scanning; during the scanning phase, students may be gone from the screen for a few seconds if this is prearranged with their instructor.
 - A printer is recommended, but not required, so that you can print out templates for quizzes and exams ahead of time. If you do not have a printer, you will need to make and use hand-written versions. You

must copy these exactly, but they are designed to be fast and straight forward to create by hand.

- Calculators will be useful on some homework assignments but will not be allowed on exams nor the final. If you do not have a scientific or graphing a calculator, there are free calculator applications online.

➤ **Syllabus subject to change:** This syllabus is meant to serve as an outline and guide for our course. Please note that I may modify it with reasonable notice to you. I may also modify the Course Schedule to accommodate the needs of our class. Any changes will be announced in class and posted on Canvas.

COURSE EXPECTED LEARNING OUTCOMES

1. Understand trigonometric function definitions in the context of right triangles and on the unit circle.
2. Graph basic trigonometric functions and those with basic transformations. Be able to write an equation given a graph. Identify amplitude, periods, phase shifts, and asymptotes from graphic and algebraic representations of functions.
3. Represent and solve physical world problems using trigonometric functions.
4. Use trigonometric inverses correctly, understanding the domain/range restrictions.
5. Verify trigonometric identities, using proper logic and use trigonometric identities to evaluate expressions.
6. Solve trigonometric equations.
7. Solve for all measurements in any triangle, using the Pythagorean Theorem, trigonometric functions, the Law of Sines, and Law of Cosines in a variety of contexts and applications.
8. Be able to convert to and from rectangular and trigonometric forms of complex numbers and polar and rectangular forms of coordinates.
9. Graph complex numbers in a plane, perform operations on such numbers and interpret this graphically, and use DeMoivre's theorem to find roots and powers of complex numbers.
10. Understand geometry and arithmetic operations with vectors and use vectors in application problems.
11. Give an equation or verbal description for a conic given a graph of the conic; given an equation of a conic, identify the conic and be able to graph it and describe its attributes.

COURSE DESIGN

In our course, we cover specific sections each week. You can choose when you work on the material in the week (as long as you meet deadlines), but you cannot complete the course at your own pace, as there are specific due dates throughout the semester. The course week starts on a Wednesday and ends on a Tuesday. This allows students to get more feedback and use U resources at the end of the week than if the week ended on a Sunday. (So, Week 2 in our class spans the end of University Week 2 and the start of University Week 3).

On the first day of the course, you should go to the "Course Information Module" in Canvas. Here you will find announcement quizzes about different aspects of the course including the textbook, homework, quizzes, exams, communications and other things. You should read them all and take the quiz at the end of each. They are graded.

Weekly Expectations:

- Read/take the weekly **announcement quiz** and any **other additional announcement quizzes**
- Watch the **UofU video lectures** and/or **read the textbook sections**. Try to make this experience interactive by pausing and trying to anticipate the next step in the problem/example and comparing it to yours. Many students focus primarily on the videos or the textbook, but then turn to the other source if they have a question or as practice material before exams.
- Work through your **weekly HW assignments** in IMathAs. There are usually two to four assignments per week. To be fully prepared for quizzes and exams, you should aim for getting a HW score of 100%.
- There will be **quizzes** weekly, except for exam weeks. You can access them on Friday (earlier by special arrangement) and they are due on Tuesdays. You will either need to print your quiz, or make a handwritten version of the quiz. If handwriting, you need to have as many pages as the template and have the same questions in the same places on the same pages. You don't need to copy the questions. You are responsible for submitting the assignment with the correct format and correct file extension. There are penalties for not following these formatting instructions.
- Talking about mathematical ideas reinforces understanding. Students are expected to **participate in small group discussions** every week AFTER completing their quiz and BEFORE turning it in. At the beginning of the semester, you will be surveyed about your availability and then assigned a session to attend each week. Adjustments can be made later in the semester, if necessary. At the session, the LA

will put you into a small group to discuss your quiz. Meetings should last between 30-60 minutes. Attending meetings is graded: 50% of the discussion grade comes from submitting a draft of your quiz in Canvas *before* your group meeting, and the other 50% comes from attendance.

- Use the discussions page on Canvas to get questions about the course or questions about homework answered. You can also earn extra credit for participation that shows your mathematical thought.

Exams:

There will be 3 exams in the semester.

All exams will be taken via Zoom. During exams, students are required to have their cameras and microphones turned on (though their microphone may later be muted) and have their head, hands, and workspace be visible. They are required to show identification before beginning the exam. There will be a mandatory "Zoom rehearsal" one-two weeks before the exam, where students confirm that their camera and microphone are set-up correctly, and also practice using the chat and raising their hand in Zoom

Each exam will consist of two blocks with a short break in between. Before each exam, students should print out or hand-copy templates to write answers on. These will be made available in Canvas a few days before the exam. At the end of each block of the exam, students will scan their work and upload it to either Canvas or Gradescope, as instructed. Students may ask questions of their instructor through the chat feature in Zoom.

Students may also bring one page of notes (8.5 in by 11 in, writing on both sides) that they make during quizzes and exams. Each student should make their own notes. They should not use notes from other students or other sources. Students are required to scan and upload their notes with their exam. Phones should not be used or visible until the scanning phase of the exam. Students are not allowed to use any computer or online resources (including math sites and online calculators), notebooks or books, or to communicate about the exam with other humans. Not following these rules is considered academic misconduct and will be penalized as such. See further comments about academic misconduct below.

Feedback on quizzes and exams will be given through Gradescope. Students should look at this feedback after each assessment. After each exam, there will be an extra credit assignment to reflect on the exam experience and write about misunderstandings.

Final Exam:

There is a comprehensive, departmental final exam. It will be given on Zoom using the same procedure as for other exams. The time and date for the final exam are given below.

Extra Credit:

Extra credit, worth up to 3-6% of your course grade, can be earned for participating in online discussions (by asking or answering questions with significant mathematical content), by spotting errors in course materials, or by reflecting on your exams by e-mail or in person.

CLASS SCHEDULE & IMPORTANT DATES

Exam Dates:

(Note: Exam 1 is on a Tuesday instead of a Monday)

Required Exam Rehearsal I in Zoom – Monday, February 8 (15-min evening time slots)

Exam 1 – **Tuesday**, February 16, 5:00 - 6:30 pm (on Zoom, End of Course's Week 4)

Exam 2 – Monday, March 15, 5:00 – 6:30 pm (on Zoom, End of Course's Week 8)

Exam 3 – Monday, April 23, 5:00 – 6:30 pm (on Zoom, End of Course's Week 12)

Final Exam – Wednesday, May 5, 1:00 – 3:00 pm (on Zoom)

This date and time is assigned by the University of Utah scheduling office.

You can view the Spring 2021 final exam schedule at (math 1060 is listed under the departmental finals):

<https://registrar.utah.edu/academic-calendars/final-exams-spring.php>

Students are not allowed to take early/late departmental final exams. Please do not schedule your trip before this date, and do not ask me to give you extra time to study.

Week	Dates	Sections Covered	Topic/Assignment/Exam
1	Tues, Jan 19- Tues Jan 26	1.1-1.2 (Video 1) 2.1 (Video 2) 2.2 (Video 3AB) 2,3 (Video 4)	A: Welcome, A: Syllabus, A: Online?, A: Online HW, A: Quiz Directions, A: Group Meetings, A: Exams, A :Communications, A: Extra Credit A: Wk1 HW 1.1-1.2, 2.1, 2.2, 2.3 (Tuesday, Jan 26th) Quiz Wk 1 (Tuesday, Jan 26th)
2	Wed, Jan 27 – Tues, Feb 3	2.5 (Video 6) 3.1-3.2 (Video 7AB) 3.4-3.4 (Video 8)	A: Wk2 HW 2.5, 3.1-3.2, 3.3-3.4 (Tuesday, Feb 3rd) Quiz Wk 2 (Tuesday, Feb 3rd)
3	Wed, Feb 4 – Tues, Feb 10	1.3 (Video 9) 2.4 (Video 5) 4.1-4.2 (Video 10)	A: Wk3 A: E1 Details HW 1.3, 2.4, 4.1-4.2 (Tuesday, Feb 10th) Quiz Wk 3 (Tuesday, Feb 10th)
4	Wed, Feb 11 – Tues, Feb 17		A: Wk4 Exam 1 (Tuesday , Feb 17th) (no quiz this week)
5	Wed, Feb 18 – Tues, Feb 24	4.3-4.5 (Video 11) (Video 11.5) 5.1-5.3 (Video 12)	A: Wk5 A: E1 Results HW 4.3-4.5, 5.1-5.3 (Tuesday, Feb 24th) Quiz Wk 5 (Tuesday, Feb 24th)
6	Wed, Feb 25 – Tues, Mar 2	5.4, 6.1-6.2 (Video 12) 6.2-6.3 (Video 13)	A: Wk6 HW 5.4, 6.1-6.2, 6.2-6.3 (Tuesday, March 2nd) Quiz Wk 6 (Tuesday, March 2nd)

7	Wed, Mar 3 – Tues, Mar 9	7.1-7.2 (Video 15) 7.3 (Video 16)	A: Wk7 A: E2 Details HW 7.1-7.2, 7.3 (Tuesday, March 9th) Quiz Wk 7 (Tuesday, March 9th)
8	Wed, Mar 10- Tues, Mar 16		A: Wk8 Exam 2 (Monday, March 15th) (no quiz this week)
9	Wed, Mar 17 – Tues, Mar 23	CA 5.1 CA 5.2 (Video 26.5) CA 5.3 (Video 26) CA 5.4 (Video 27)	A: Wk9 A: E2 Results HW CA 5.2, CA 5.3, CA 5.4 (Tuesday, March 23rd) Quiz Wk 9 (Tuesday, March 23rd)
10	Wed, Mar 24 – Tues, Mar 30	CA 5.5 (Video 28) 8.1-8.2 (Video 17)	A: Wk10 HW CA 5.5, 8.1-8.2 (Tuesday, March 30th) Quiz Wk 10 (Tuesday, March 30th)
11	Wed, Mar 31 – Tues, Apr 6	8.4 (Video 19) 8.5 (Video 20)	A: Wk11 HW 8.4, 8.5 (Tuesday, April 6th) Quiz Wk 11 (Tuesday, April 6th)
12	Wed, Apr 7 – Tues, Apr 13	9.1 (Video 21) 9.2 (Video 22) 9.3 (Video 23)	A: Wk12 A: E3 Details HW 9.1, 9.2, 9.3 (Tuesday, April 13th) Quiz Wk 12 (Tuesday, April 13th)
13	Wed, Apr 14 – Tues, Apr 20		A: Wk13 Exam 3, (Mon, April 19th) (no quiz this week)
14	Wed, Apr 21 – Tues, Apr 27	Review	A: Wk14 A: E3 Results A: Final Details Quiz Wk 14 (Tuesday, April 27th)
			Final Exam – Wednesday, May 5, 1:00 – 3:00 pm (on Zoom)

Official Drop/Withdraw Dates: The last day to drop or audit classes is Friday, January 29th; the last day to withdraw from classes is Friday, March 12th. Please check the academic calendar for more information pertaining to dropping and withdrawing from a course. Withdrawing from a course and other matters of registration are the student's responsibility.

COMMUNICATION

- All course materials, such as lecture slides, assignments, solutions, grades, etc. will be posted on the Course Canvas site: <https://utah.instructure.com/courses/662929>. Class announcements will be delivered via email through the Canvas server. You will be responsible for any information contained in them as well as the information announced in class.
- Feel free to contact me by email for questions at awatson@math.utah.edu, or through Canvas mail. I will do my best to answer emails promptly, i.e. within 24 hours. I would like to encourage you to email me only if it is something personal that requires individual attention, if instead you have questions about logistics of the class, course material and assignments, and anything else your classmates may wonder as well, please post a question on the Discussions Board instead. This way the information is shared quickly to the entire class, and each of you can benefit from seeing other classmates' questions.
- I will always do my best to ensure the communication relevant to the course is clear and transparent, it is your responsibility as well to keep yourself updated by regularly checking the current weekly module on Canvas, and your Umail and Canvas mail.

NETIQUETTE - EXPECTATIONS FOR ONLINE LEARNING ENVIRONMENT

- Classroom equivalency: Respectful participation in all aspects of the course will make our time together productive and engaging. Zoom lectures, discussion threads, emails and canvas are all considered equivalent to classrooms and student behavior within those environments shall conform to the student code. Specifically:
 - Posting photos or comments that would be off-topic in a classroom are still off-topic in an online posting.
 - Disrespectful language and photos are never appropriate.
 - Using angry or abusive language is not acceptable and will be dealt with according to the Student Code. The instructor may remove online postings that are inappropriate.
 - Do not use ALL CAPS, except for titles, or overuse certain punctuation marks such as exclamation points and question marks.
 - Course e-mails, e-journals, and other online course communications are part of the classroom and as such, are University property and subject to the Student Code. Privacy regarding these communications between correspondents must not be assumed and should be mutually agreed upon in advance, in writing.
- Other expectations for online communication (on Discussion Board, Emails, Zoom chat etc.):
 - Emails: When emailing your instructor and teaching team keep a professional tone (e.g. Use a descriptive subject line and avoid "Hey"; you may call me Andrew, but please keep a professional tone). Please consult this page for tips on how to write appropriate professional emails: <https://academicpositions.com/career-advice/how-to-email-a-professor>
 - Treat your instructor, teaching team and classmates with respect in email or any other communication.
 - Avoid slang terms such as "wassup?" and texting abbreviations such as "u" instead of "you."
 - Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and your message might be taken seriously or be offensive to others.
 - Be careful with personal information (both yours and others).
- Electronic or equipment failure: It is your responsibility to maintain your computer and related equipment in order to participate in the online portion of the course. Equipment failures will not be an acceptable excuse for late or absent assignments.
- Online submissions: You are responsible for submitting the assignment with the required naming convention, correct file extension, and using the software type and version required for the assignment.

- Instructors may wish to point out that Canvas allows students to change the name that is displayed AND allows them to add their pronouns to their Canvas name. Additionally, students can indicate their pronouns in Zoom.

ASSIGNMENTS, ASSESSMENT & GRADING

The numerical grade consists of several components:

- 14% of final grade: Homework. Homework is delivered online through the IMathAS system. These homework assignments will be linked through Canvas and are fully online (no file uploads needed). If you think you have caught a mistake in the online homework, email me with an explanation of what you think is wrong. The lowest 3 online HW scores are dropped.
- 10% of final grade: Quizzes. There will be weekly quizzes delivered through Canvas and submitted via file upload. There are 11 quizzes in total, which must be submitted within a given time window. The two lowest quiz scores will be dropped. Quizzes may not be retaken.
- 4% of final grade: Group Meetings. You will show that you attended a group meeting by filling out a survey on the last page of the weekly quiz. If you attended, you will get the same grade for your meeting as on your quiz. The lowest 4 group meeting scored are dropped.
- 2%: Reading announcements and taking announcement quizzes in Canvas.
- 60%: There will be three midterms. These will also be delivered via Canvas and submitted via file upload to Gradescope. Each midterm is worth 20% of your grade.
- 10%: The final exam will offer an opportunity to show mastery of topics after the time they were covered in the course. It is worth only a small portion of your final grade, but if mastery of topics is shown on the final (by scoring higher on the final than the lowest midterm score), the final exam grade will also replace the lowest midterm score.

The grading scale is:

A [93-100),
A- [90-93),
B+ [88-90),
B [83-88),

B- [80-83),
C+ [78-80),
C [73-78),
C- [70-73),

D+ [66-70),
D [60-66),
D- [55-60),
E [0-55).

It is the student's responsibility to ensure the accuracy of all recorded homework, quizzes, online assignments, and exam grades. Also you should keep as record all your graded assignments. If you see any error in your grades on Canvas, reach out to the instructor as soon as possible, or at the latest within two weeks from when the assignment was returned.

EARLY POLICY FOR HW and QUIZZES:

You can start HW early at any time.

You have a 5-day window to complete quizzes. If you have special circumstances, you may request them up to two days earlier than this. **Please request this at least 48 hours before you would like to access the quiz.**

LATE POLICY FOR HW AND QUIZZES

You are expected to turn things in on time. It is your responsibility to maintain your computer and related equipment in order to participate in this online course. Equipment failures will not be an acceptable excuse for late or absent assignments. Similarly, it is your responsibility to start assignments early enough, so that even if you are in traffic, your flight gets delayed, you are called into work, your run out of ink, you do work for another class, etc., you still have time to deal with the situation and then finish the assignment.

However, because things may happen that will prevent you from turning in assignments on time, this course provides multiple types of accommodations. First, the 4 lowest HW and 3 lowest quiz scores are dropped at the end of the semester. There are also late options, though these come with penalties.

LATE HW:

You can request an automatic extension (called a "LatePass") in the IMathAS system to complete HW late. There is a penalty of 30% on problems submitted late.

LATE QUIZZES:

You should submit your quiz in Gradescope. Most weeks, you can submit quizzes late too, but there is a penalty.

- Quizzes are due on Tuesday at 11:59 pm in Gradescope, however you can submit the quiz through 5am the following day with no penalty.
- There is a 20-point penalty for submitting it between Wednesday 5am and Thursday 5am.
- There is a 30-point penalty for submitting it between Thursday 5am and Friday 5am.

ALTERNATE TIMES FOR EXAMS:

If students are unable to take an exam at the time given, an alternate exam can be set-up, provided the situation preventing them from taking the exam is beyond their reasonable control and they do the following:

- Students who have planned conflict with the exam time (like a university class of officially sanctioned University activities like band, debate, student government, intercollegiate athletics, government obligations like military duty or religious obligations) must provide documentation early in the semester and then send a reminder at least five business days before the exam.
- Students who have absences that arise suddenly (like illnesses, deaths in the family or last-minute university-related sports activities) must contact their instructor as soon as possible, given the situation. Documentation is preferred, but students should contact their instructor to discuss alternatives if documentation is not available.
- Documentation should be sent by e-mail (scanning and attaching documents works well). Students should black out or leave out personal information beyond their name and the general reason for the excuse. This creates a record that both the student and instructor can refer back to.

All other students should arrange their work and personal schedules to take exams at the scheduled times.

EXTREME SITUATIONS

If you have an extraordinarily severe situation, contact me, your instructor. We can discuss waiving penalties, granting longer extension periods for HW, excusing quizzes, extending exam dates, etc. Send documentation if possible. If not possible, still contact me to discuss alternatives.

CREDIT/NO CREDIT OPTION

- If you are taking Math 1060 to meet a major or minor requirement, then you should opt for a letter grade, rather than credit/no credit (CR/NC).
- If you are taking Math 1060 as a prerequisite, it is easiest if you opt for a letter grade. You need a C or better to enroll in Math 1210 (Calculus) or 1310 (Calculus for Engineers). But if you choose to take Math 1060 CR/NC, when you want to enroll in the subsequent class, you will need to request a permission code. The permission code team will look up whether the underlying grade meets the requirements.
- This is the official University description of the credit/no credit option: "The credit/no credit (CR/NC) option allows a student to enroll in selected courses outside of his/her academic plan, without the pressure of competing for a letter grade. By electing CR/NC, students are expected to complete the same work as students enrolled for letter grades." If you are interested in credit/no credit, consult the following:
 - University guidelines: <https://catalog.utah.edu/#/policy/B12v3LX0G?bc=true&bcCurrent=Grading%20Poli> (Links to an external site.)

- Dates for Choosing CR/NC <https://registrar.utah.edu/academic-calendars/spring2021.php> (Links to an external site.)
- Consider speaking with an academic advisor to determine whether this is a good option.

Incompletes: According to university policy, to be considered for an incomplete, a student must have 20% or less of the course work remaining and be passing the course with a C or better. You must request an incomplete grade and I will consider giving that grade only under exceptional circumstances.

ACADEMIC CODE OF CONDUCT

Students are encouraged to review the Student Code for the University of Utah: <https://regulations.utah.edu/academics/6-400.php>. In order to ensure that the highest standards of academic conduct are promoted and supported at the University, students must adhere to generally accepted standards of academic honesty, including but not limited to refraining from cheating, plagiarizing, research misconduct, misrepresenting one's work, and/or inappropriately collaborating. A student who engages in academic misconduct as defined in Part I.B. may be subject to academic sanctions including but not limited to a grade reduction, failing grade, probation, suspension or dismissal from the program or the University, or revocation of the student's degree or certificate. Sanctions may also include community service, a written reprimand, and/or a written statement of misconduct that can be put into an appropriate record maintained for purposes of the profession or discipline for which the student is preparing.

ADDITIONAL POLICIES AND RESOURCES

Inclusivity Statement: It is my intent that students from all diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, and veteran status, and other unique identities. gender, sexuality, disability, age, socioeconomic status, ethnicity, race, culture, and other unique identities. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our class meetings conflict with your religious events, please let me know so that we can make arrangements for you.

Discrimination and Harassment: If you or someone you know has been harassed or assaulted, you are encouraged to report it to the Title IX Coordinator in the Office of Equal Opportunity and Affirmative Action, 135 Park Building, 801-581-8365, or Office of the Dean of Students, 270 Union Building, 801-581-7066. To report to the police, contact the Department of Public Safety, 801-585-2677(COPS). Please see Student Bill of Rights, section E: <http://regulations.utah.edu/academics/6-400.php>. I will listen and believe you if someone is threatening you.

Names/Pronouns. Canvas allows students to change the name that is displayed AND allows them to add their pronouns to their Canvas name. Class rosters are provided to the instructor with the student's legal name as well as "Preferred first name" (if previously entered by you in the Student Profile section of your CIS account, which managed can be managed at any time). While CIS refers to this as merely a preference, I will honor you by referring to you with the name and pronoun that feels best for you in class or on assignments. Please advise me of any name or pronoun changes so I can help create a learning environment in which you, your name, and your pronoun are respected. If you need any assistance or support, please reach out to the LGBT Resource Center. https://lgbt.utah.edu/campus/faculty_resources.php

English Language Learners. If you are an English language learner, please be aware of several resources on campus that will support you with your language and writing development. These resources include: The Writing Center (<http://writingcenter.utah.edu/>); the Writing Program (<http://writing-program.utah.edu/>); the English Language Institute (<http://continue.utah.edu/eli/>). Please let me know if there is any additional support you would like to discuss for this class.

Undocumented Student Support. Immigration is a complex phenomenon with broad impact—those who are directly affected by it, as well as those who are indirectly affected by their relationships with family members, friends, and loved ones. If your immigration status presents obstacles to engaging in specific activities or fulfilling specific course criteria,

confidential arrangements may be requested from the Dream Center. Arrangements with the Dream Center will not jeopardize your student status, your financial aid, or any other part of your residence. The Dream Center offers a wide range of resources to support undocumented students (with and without DACA) as well as students from mixed-status families. To learn more, please contact the Dream Center at 801.213.3697 or visit <https://dream.utah.edu/>.

Veterans Center. If you are a student veteran, the U of Utah has a Veterans Support Center located in Room 161 in the Olpin Union Building. Hours: M-F 8-5pm. Please visit their website for more information about what support they offer, a list of ongoing events and links to outside resources: <http://veteranscenter.utah.edu/>. Please also let me know if you need any additional support in this class for any reason.

Wellness Statement. Personal concerns such as stress, anxiety, relationship difficulties, depression, cross-cultural differences, etc., can interfere with a student's ability to succeed and thrive at the University of Utah. For helpful resources contact the Center for Student Wellness at www.wellness.utah.edu or 801-581-7776.

Student Success Advocates: The mission of Student Success Advocates is to support students in making the most of their University of Utah experience (<https://ssa.utah.edu/>). They can assist with mentoring, resources, etc. Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact a Student Success Advocate for support (<https://asuu.utah.edu/displaced-students>).

The Americans with Disabilities Act:

The University of Utah seeks to provide equal access to its programs, services and activities for people with disabilities. If you will need accommodations in the class, reasonable prior notice needs to be given to the Center for Disability & Access, 162 Olpin Union Building, 801-581-5020. CDA will work with you and the instructor to make arrangements for accommodations. All written information in this course can be made available in alternative format with prior notification to the Center for Disability & Access.

Addressing Sexual Misconduct: Title IX makes it clear that violence and harassment based on sex and gender (which includes sexual orientation and gender identity/expression) is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, color, religion, age, status as a person with a disability, veteran's status or genetic information. If you or someone you know has been harassed or assaulted on the basis of your sex, including sexual orientation or gender identity/expression, you are encouraged to report it to the University's Title IX Coordinator; Director, Office of Equal Opportunity and Affirmative Action, 135 Park Building, 801-581-8365, or to the Office of the Dean of Students, 270 Union Building, 801-581-7066. For support and confidential consultation, contact the Center for Student Wellness, 426 SSB, 801-581-7776. To report to police, contact the Department of Public Safety, 801-585-2677(COPS).

Campus Safety: The University of Utah values the safety of all campus community members. To report suspicious activity or to request a courtesy escort, call campus police at 801-585-COPS (801-585-2677). You will receive important emergency alerts and safety messages regarding campus safety via text message. For more information regarding safety and to view available training resources, including helpful videos, visit safeu.utah.edu

University Counseling Center [The University Counseling Center \(UCC\)](#) provides developmental, preventive, and therapeutic services and programs that promote the intellectual, emotional, cultural, and social development of University of Utah students. They advocate a philosophy of acceptance, compassion, and support for those they serve, as well as for each other. They aspire to respect cultural, individual and role differences as they continually work toward creating a safe and affirming climate for individuals of all ages, cultures, ethnicities, genders, gender identities, languages, mental and physical abilities, national origins, races, religions, sexual orientations, sizes and socioeconomic statuses.

Office of the Dean of Students The [Office of the Dean of Students](#) is dedicated to being a resource to students through support, advocacy, involvement, and accountability. It serves as a support for students facing challenges to their success as students and assists with the interpretation of University policy and regulations. Please consider reaching out to the Office of Dean of Students for any questions, issues and concerns. 200 South Central Campus Dr., Suite 270. Monday-Friday 8 am-5 pm.

