

**SYLLABUS for MATHEMATICS 1030-070 FALL 2021**  
Introduction to Quantitative Reasoning (3 credits)

**Class hours:** This is an IVC (internet video conference) class that meets synchronously Mondays from 6:00 – 9:00 pm on Zoom.

**Instructor:** Sarah Jean Hoggan, MEd (Phi Kappa Phi)  
e-mail address: [hoggan@math.utah.edu](mailto:hoggan@math.utah.edu)  
You can contact me via email. I will respond within a day unless it is the weekend. I will be available during office hours on Zoom or by appointment.

**Office hours:** Tuesday and Thursday 9:30 -10:30 am on Zoom or email me for an appointment.

**PROJECT DUE:** November 15

**EXAMS:** September 27, October 25, November 29

**FINAL EXAM:** Monday, December 13 from 3:30 - 5:30 pm

**REQUIRED COURSE MATERIALS**

For both quality learning and proctored testing, you are required to have access to the following equipment:

- **High speed internet** (in order to access course materials and take exams);
- a **webcam on your computer or camera on your phone/tablet** (this is necessary for taking exams on Zoom, it is useful for online meetings);
- a **microphone** (used for online classes);
- a **scanning device** (smartphones can be used as scanning devices) which is different than the device you are using for your camera (here are two links to mobile scanners);

[https://play.google.com/store/apps/details?id=com.adobe.scan.android&hl=en\\_US](https://play.google.com/store/apps/details?id=com.adobe.scan.android&hl=en_US)

<https://apps.apple.com/us/app/adobe-scan-digital-pdf-scanner/id1199564834>

- **Scientific calculator** (you can use a graphing calculator, **you can not use a phone or computer app when doing exams**).
- The following is recommended, but not required:
- a **printer** (if you don't have one, you will need to make hand-written templates for quizzes and exams);

**Textbook:** Using and Understanding Mathematics: A Quantitative Reasoning Approach, by Jeffrey O. Bennett and William L. Briggs, the seventh edition)

ISBN-13: 9780136414148

Through the inclusive access program, you will have access to an e-book version of the course text, **Using & Understanding Mathematics, A Quantitative Reasoning Approach**, by Bennett and Briggs, the 7<sup>th</sup> edition and the online homework site, **My Lab and Mastering**. Inclusive Access is a program between the publisher and the UofU where the cost of your course materials is added to your tuition bill. This program reduces the cost of course materials for students because the purchase is made in bulk for all students in a course, rather than individually. The cost is \$65.85.

Video lectures (supplemental material) are available through the Department of Mathematics.  
<http://www.math.utah.edu/lectures/math1030.html>

**Prerequisites:** Starting in Summer 2021 (until Summer 2022), the Math Department will not be using prerequisites to place students in math classes. Instead, the Math Department is moving to informed self-placement and students are responsible for determining whether they are ready for the course they select. The former prerequisites for Math 1030 are listed below. These are still recommended as guidelines to determine if you have the background to be successful in this course (without a lot of additional work on your part):

- At least a C grade in Math 980 or Math 1010, or
- Math ACT score of at least 19, or
- Math SAT score of at least 500, or
- Accuplacer QAS score of at least 250 (The UofU provides one free Accuplacer exam to all students. <https://testingcenter.utah.edu/students/placement-tests/math-placement.php>)

To help students make the right decision, the Math Department has prepared some helpful videos (series of 5) and materials. Please go to: [www.math.utah.edu/undergraduate/placement.php](http://www.math.utah.edu/undergraduate/placement.php)

Before enrolling for this class, you should be able to manipulate variable expressions, work with simple linear equations and graphs, work with fractions and exponents, and know the basic properties of simple geometric shapes.  
(Note: Math 1030 does not satisfy a Math 1050 or Math 1090 prerequisite.)

**Course objectives:** Math 1030 course will fulfill the Quantitative Reasoning – Math QA, general education requirement for graduation.

This course addresses the following Essential Learning Outcomes: inquiry and analysis, critical thinking, written and oral communication, quantitative literacy, teamwork, and problem solving.

Math 1030 is an application-based course centered around the use of mathematics to model changes in the real world, and the effective communication of these mathematical ideas. The course is based on Chapters 1-4, 8 and 9. You are expected to read each section that we cover.

**Weekly workload:**

According to the University of Utah, a 3-unit course should have about 3 hours of lecture per week and 6-9 hours of additional study/homework time every week. This might not be the case for all students, as some will be able to get by on less, and some students will need more.

### **At the end of the course a student should be able to:**

- use Venn diagrams to examine relationships between sets and the validity of simple deductive arguments
- use an appropriate sentence to describe both the absolute and percent change in a given quantity and interpret such statements about the change
- use simple and compound units, making conversions when necessary, and develop accurate comparisons between units
- evaluate the impact of compound interest on simple financial decisions
- use the savings plan and loan formulas to calculate the payment amount into the savings plan when a certain financial goal needs to be achieved, to calculate the mortgage payment or interest paid over the life of the loan and discuss whether those results are realistic (or not), compare several loans with different interest rates in order to make financial decisions
- compare and illustrate the features of linear and exponential growth using practical examples

### **THE STRUCTURE OF THE COURSE**

Each week, we cover specific sections. You can choose when you work on the material in the week (as long as you meet deadlines), but you can not complete the course at your own pace, as there are specific due dates throughout the semester.

Here is a breakdown of the components in the course:

- **Course Essentials (5%):** Five percent of your grade will be from the Course Essentials Module consisting of 1) a signed Code of Conduct (Assignment/Quizzes page), 2) a mandatory Syllabus Quiz (Assignment/Quizzes page), and 3) Attendance and Participation from attending and participating in class discussions and answering questions. Arriving 15 minutes late or leaving 15 early can result in being marked absent.
- **Read from your e-textbook.** There will be a link/tab on our class Canvas page, along with the homework platform (go to the “Bookshelf” in your Canvas menu. To read the book, look for “Chapter Contents” link on the left).
- **Reading Announcements/ Class Information on Canvas:** Course documents will be posted on the Home page in Canvas under ‘Course Essentials.’ Announcements will be posted under ‘Announcements’. You should check for announcements regularly.
- **Online Homework (15%):** The homework is given through MyLab and Mastering and can be accessed by clicking on Bookshelf in your Canvas menu. Due dates are in the Homework pdf found under Course Essentials. You should print this Homework pdf! Homework scores are imported into Canvas. There are a total of 16 homework assignments throughout the semester. The 4 lowest assignment scores are dropped at the end of the semester. Homework will be due Monday evenings by 11:59 pm the week after the material is presented giving you the opportunity to ask questions the following class. You can continue working on the assignments after the due date with a penalty of 30% only on the problems submitted after the due date. All questions can be attempted 5 times, and you may use different tools, such

as “Question Help”. Working through problems helps you understand and master the material. All late homework assignments submissions will close the last day of the semester, Thursday, December 9 at 11:59 pm.

- **Quizzes (15%):** The quiz dates are given in the Homework Schedule. They will be given at the end of class. The quizzes are worth 15% of your grade. Quizzes will be given in Canvas and uploaded into Gradescope using the appropriate template. You will have approximately 15 minutes to complete it depending on the quiz. You will be allowed 1 attempt. Allow extra time after class to scan and upload your quizzes into Gradescope.

Make sure that you have a secure/stable Wi-Fi before you open the quiz. There are 6 quizzes throughout the semester. Make-up quizzes are NOT allowed regardless of the reason. No exceptions! However, the lowest 2 quiz scores will be dropped at the end of the term. You are allowed to use a scientific or graphing calculator for your quizzes. Phones are not allowed to be used during quizzes or Exams.

- **Project: (15%):** This project is an in-depth 7-10 page paper in which you are implementing some of the mathematics of the course. You will have the option to choose your topic and your group. The project will be due on **November 15 by 6 pm**, submitted on Canvas. The list of topics can be accessed from the ‘Home’ page under the heading ‘Projects’. Click on ‘1030projects’. You will work in groups of about 3-4 students on a topic that you select from the list. We will discuss the format and expectations for this project before you start working on it. The group sign up will be September 30. No late projects will be accepted!
- **Midterm Exams (30%):** There will be three midterm exams, **worth 30%** of your grade. Exams will be given/posted in ‘Quizzes’ on Canvas and proctored on Zoom during class on Mondays beginning at 6:00 pm. For the exams you will need a camera (web cam or phone/tablet cam) and a separate device for scanning. You will be scanning all your work in a format/template that I will provide (several days before the exam) and you will upload it to Gradescope (platform used for grading and returning your graded exams). The week before the first exam I will go over with you what you need to do for the exam.

As a rule, NO make-up exams will be given. Under special circumstances with **prior** arrangements, a make-up exam will be considered. There must be an extraordinarily severe situation to be eligible to take a make-up exam. Absence from an exam will be excused only if you can provide verifiable and convincing evidence that you have a significant illness or serious personal or family crisis that will prevent you from attending. Except under extremely unusual circumstances, you must inform me at least 5 days in advance of the missed test. \*All make-up exams have to be approved by me and absolutely have to be completed by Thursday from the actual exam. If there are extremely unusual circumstances, you must talk to me as soon as you are aware of your situation.

University excused absences (band, debate, student government, intercollegiate athletics, etc.), military duty or religious obligations are excused with an official documentation addressing the reason for absence. You are expected to promptly make arrangements with

me to make up the test (that could mean before the actual exam date). Vacation or work schedule are NOT considered to be excused absences.

Your lowest exam score will be dropped at the end of the semester. If the reason you missed an exam does not follow the guidelines described above, that will be the exam that will be dropped at the end of the semester. Please do not ask me to make exceptions.

**\*NOTE:** Students with approved absences will take the make-up exams BEFORE they go. Usually, these will be taken at the Exam Services at the Marriott Library. This center is typically open from 9am-5pm Monday-Friday, and have some hours on Saturday, but the hours will vary week to week. It is students' responsibility to check the center's hours.

Students must register for a time-slot to take their quiz or exam.

Location: Marriott Library, Room 1704

Phone: 801-581-6112 (option 3)

Website: <https://testingcenter.utah.edu/>

You are allowed to use a scientific or graphing calculator. You are not allowed to use your phone during quizzes or Exams.

**EXAMS:** September 27, October 25, November 29

- **Final Exam (25%):** The Final Exam is a departmental and a comprehensive exam. Notice the day and time! Monday, December 13 from **3:30 – 5:30 pm** on Zoom. You will use the template that I will provide, and use the last 10 min of the exam to scan your work and upload to Gradescope. The Final Exam can not be dropped. Students are not allowed to take an early/late departmental final exam. Do not schedule your trip before this date or ask for extra time to study.

You are allowed to use a scientific or graphing calculator. You are not allowed to use any computer or online resources (including math sites and online calculators), notebooks or books, or to communicate about the exam with other humans. Not following these rules is considered academic misconduct and will be penalized as such. See further comments about academic misconduct below.

This date and time is assigned by the University of Utah scheduling office. You can view the Fall 2021 final exam schedule at (Math 1030 is listed under the departmental finals):

<https://registrar.utah.edu/academic-calendars/final-exams-fall.php>

## **COMMUNICATION**

- **Course Canvas Page:** Students are expected to log in and check Canvas **everyday** for posted announcements and assignments. Students are also strongly advised to set up notifications for Canvas so they do not miss any important notifications.

- **Read all Announcements on Canvas:** I will regularly post information, files, solutions, and announcements on Canvas, You will be responsible for any information contained in these announcements as well as the information announced in class.
- If I need to send you a personal email I will use Canvas mail or send you an eail from my math department email address.
- I will always do my best to ensure the communication relevant to the course is clear and transparent. It is your responsibility to keep yourself updated by regularly checking: the announcements on Canvas, your Umail, the posts on the Discussions Board, and pay attention to the announcements given in class.
- **Umail:** It is your responsibility to also regularly check your Umail (make sure you set up forwarding if you do not check it regularly). Your Umail is the only way for me to communicate privately with you. There will be occasions during the semester that we may need to reach out to you individually (e.g. regarding a grade or assignment) and it is in your best interest to respond promptly.
- Feel free to contact me by email for questions at **hoggan@math.utah.edu** and I will do my best to answer emails promptly. I would like to encourage you to email me only if it is something personal that requires individual attention. If instead you have questions about logistics of the class, course material and assignments, and anything else your classmates may wonder as well, please post a question on the Discussions Board instead. This way the information is shared quickly to the entire class, and each of you can benefit from seeing other classmates' questions.
- Use the "Discussions" feature on Canvas to post questions/comments/suggestions for your classmates. You can find a study group this way, ask for help on certain questions/concepts,etc. Participate by answering other students' questions.
- **Note:** Canvas allolws students to change the name that is displayed AND allows them to add their pronouns to their Canvas name.

## EXPECTATIONS FOR ONLINE LEARNING ENVIRONMENT

- **Classroom equivalency:** Respectful participation in all aspects of the course will make our time together productive and engaging. Discord PowerPoint lectures, discussion threads, emails and Canvas are all considered equivalent to classrooms and student behavior within those environments shall conform to the student code. Specifically:
  - Posting photos or comments that would be off-topic in a classroom are still off-topic in an online posting.
  - Disrespectful language and photos are never appropriate.
  - Using angry or abusive language is not acceptable, and will be dealt with according to the Student Code. The instructor may remove online postings that are inappropriate.
  - Do not use ALL CAPS, except for titles, or overuse certain punctuation marks such as exclamation points and question marks.

- Course e-mails, e-journals, and other online course communications are part of the classroom and as such, are University property and subject to the Student Code. Privacy regarding these communications between correspondents must not be assumed and should be mutually agreed upon in advance, in writing.
- **Other expectations for online communication** (on Discussion Board, Emails, Zoom chat etc):
  - Please silence cell phone and other electronic devices while you are in class. During an exam/quiz turn your phone off. If your cell phone rings/vibrates points will be deducted.
  - Respectful participation in all aspects of the course will make our time together productive and engaging.
  - Disrespectful language and photos are never appropriate
  - Using angry or abusive language is not acceptable, and will be dealt with according to the Student Code. The instructor may remove online postings that are inappropriate.
  - Do not use ALL CAPS, except for titles, or over use certain punctuation marks such as exclamation points and question marks.
  - Course e-mails and other online course communications are part of the classroom and as such, are University property and subject to the Student Code. Privacy regarding these communications between correspondents must not be assumed and should be mutually agreed upon in advance, in writing.
  - Emails: When emailing your Instructor keep a professional tone (e.g. Use a descriptive subject line, avoid “Hey” and always use your professors’ proper title: Dr. or Prof., Sign your message with your name and return e-mail address. Please consult this page for tips on how to write appropriate professional emails: <https://academicpositions.com/career-advice/how-to-email-a-professor>
  - Avoid slang terms such as “wassup?” and texting abbreviations such as “u” instead of “you.”
  - Treat your instructor and classmates with respect in email or any other communication.
  - Remember that all college level communication should have correct spelling and grammar (this includes discussion boards).
  - Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and your message might be taken seriously or be offensive to others.
  - Be careful with personal information (both yours and others).
- **Electronic or equipment failure:** It is your responsibility to maintain your computer and related equipment in order to participate in the online portion of the course. Equipment failures will not be an acceptable excuse for late or absent assignments.
- **Online submissions:** You are responsible for submitting the assignment with the required naming convention, correct file extension, and using the software type and version required for the assignment.

## **Resources to help you:**

Contacting me by my e-mail, coming to online office hours, or setting up an appointment is the first way to get help. I am happy to talk about individual problems, mathematical concepts, or help you make a study/learning plan. Please seek help early in the term.

### TUTORING HELP:

**U of U Math Tutoring Center ("drop-in" online tutoring).** The math center offers online tutoring. You can find more information here:

<https://utah.instructure.com/courses/613503/>

- **U of U Learning Center (formerly ASUU Tutoring; offers subsidized one-on-one tutoring)** The Learning Center offers three free tutoring sessions per student per semester. Additional hours can be purchased after that. Scholarship assistance also available. Here is a link to more information: <https://learningcenter.utah.edu/>

### GENERAL HELP, IN PARTICULAR IN LIGHT OF COVID-19

- Here is information from the University about logistics in light of COVID-19. There is also information about financial assistance, counseling, the food pantry, and much more. <https://coronavirus.utah.edu/#students>
- **COVID-19 considerations:** <https://coronavirus.utah.edu/>
- According to the CDC, wearing a mask remains an effective means of preventing infection for both unvaccinated and vaccinated people. Regardless of what someone chooses (mask or no mask), the university seeks to foster a sense of community and asks everyone on campus to be respectful of individual decisions on mask wearing.
- While masks and face coverings are no longer required outside of Health Sciences facilities, UTA buses and campus shuttles, CDC guidelines now call for everyone to wear face masks indoors. Wearing a mask remains an effective means of preventing infection for both unvaccinated and vaccinated people.
- I also ask everyone to be respectful of other students and their decision on mask wearing. If you inform me that you tested positive for COVID-19, or have COVID-19 symptoms, or you have been exposed to someone who tested positive, I am required to report your name to the University of Utah Hot Line, and the Contact Tracing Team will get in touch with you very soon after that.
- All members of the University of Utah community are encouraged to receive a COVID-19 vaccine.

- Vaccination is proving highly effective in preventing severe COVID-19 symptoms, hospitalization, and death from coronavirus.
- Vaccinations are available to everyone 12 years and older. Appointments are open in the U of U Health system for patients as well as additional vaccine providers throughout Utah. For up-to-date campus vaccination information go to: <https://alert.utah.edu/covid/vaccine>
- **Testing and Exposure**
- The university will continue to follow guidance from the CDC for testing, contact tracing and exposure management. When an exposure is reported, the contact tracing team will engage and advise next steps. Please note that vaccination status is part of the contact tracing protocol. Voluntary asymptomatic testing will continue to be available weekly for all members of the campus community. To schedule a COVID-19 test, go to: <https://alert.utah.edu/covid-19-testing/>
- **Students must self-report if they test positive for COVID-19** via this website: <https://coronavirus.utah.edu/>

#### MyLab HELP

- Contact MyLab customer support (search the internet under "MyLab/Pearson customer support" for contact detail) if you have issues with the online platform. If MyLab/Pearson representatives are not able to assist, e-mail your instructor with a description of the problem and the case number.

#### EQUIPMENT HELP

- The UofU has a laptop and mobile hotspot loan program – laptops, mobile hotspots mailed to current U students on a first-come, first-served basis. You can find out more information about this through this link: <https://union.utah.edu/covid-19/>

For technical assistance, review the Canvas Getting Started Guide for Students <https://community.canvaslms.com/docs/DOC-10701> and/or contact TLT <https://tlt.utah.edu/> or Knowledge Commons, <https://www.lib.utah.edu/services/knowledge-commons/>

#### **THE LATE POLICY**

You are expected to turn things in on time. It is your responsibility to maintain your computer and related equipment in order to participate in this online course. **Equipment failures will not be an acceptable excuse for late or absent assignments.** Similarly, **it is your responsibility to start assignments early** enough, so that even if you are in traffic, your flight gets delayed, you are called into work, your run out of ink, you do work for another class, etc., you still have time to deal with the situation and then finish the assignment/homework.

There may be situations that prevent you from turning in assignments on time. Hence, contacting me is CRUCIAL. I am usually willing to work something out. However, my general policy is that

there is no late work. **The four lowest homework assignments and the two lowest quiz scores are dropped at the end of the semester.**

If you have an extraordinarily severe situation, contact me, your instructor.

**Grading Policy:** Your grade will be based on:

Course Essentials	5%
Quizzes (2 dropped)	15%
Homework (4 dropped)	15%
Group Project	15%
Exams (2 best)	30% (15% each)
Final Exam	25%

It is the student's responsibility to ensure the accuracy of all recorded homework, quizzes, and exam grades. Also you should keep as record all your graded assignments. If you see any error in your grades on Canvas, reach out to the instructor as soon as possible, or at the latest within two weeks from when the assignment was returned.

**Course Grades (Evaluation methods and criteria):**

Your final letter grade will be determined by your overall percentage as follows:

A	93% - 100%	C+	77% – 79.9%	D-	55% - 59.9%
A-	90% - 92.9%	C	73% – 76.9%	E	below 55%
B+	87% - 89.9%	C-	70% – 72.9%		
B	83% - 86.9%	D+	65% – 69.9%		
B-	80% - 82.9%	D	60% – 64.9%		

**Calculators:** You will need a calculator for this course. A scientific calculator will be sufficient. You are not allowed to use your cell phone as a calculator.

**DISCLAIMER:**

**Syllabus subject to change:** This syllabus is meant to serve as an outline and guide for our course. Please note that I may modify it with reasonable notice to you. I may also modify the Course Schedule to accommodate the needs of our class. Any changes will be announced in class and posted on Canvas.

**UNIVERSITY OF UTAH POLICIES**

**DROP, WITHDRAWAL, and INCOMPLETE:** The University of Utah drop and withdrawal dates:

- last day to add without a permission code – Friday, August 27<sup>th</sup>
- last day to add, drop (delete), elect CR/NC, or audit classes – Friday, September 3<sup>th</sup>
- last day to withdraw from classes – Friday, October 22<sup>th</sup>
- last day to reverse CR/NC option – Friday, December 3<sup>rd</sup>

**Holidays:** There will be no class on Monday, September 6<sup>th</sup> (Labor Day), Monday, October 11 (Fall Break) and November 25<sup>th</sup> - 28<sup>th</sup> (Thanksgiving break).

All important dates can be seen at: <https://registrar.utah.edu/academic-calendars/fall2021.php>

**INCOMPLETE (I grade):** University policy allows assignment of a grade of incomplete (I) if 80% or more of the course work has been completed. I will consider assigning an “incomplete (I)” only under EXCEPTIONAL circumstances unrelated to academic performance, and only if a student is passing the course with a C or better when the “Incomplete” is requested.

You can read about grading policies here:

<https://catalog.utah.edu/#/policy/B12v3LX0G?bc=true&bcCurrent=Grading%20Policies&bcGroup=Grade%20Information&bcItemType=policies>

**CREDIT/NO CREDIT OPTION:** This is the official University description of the credit/no credit option: “The credit/no credit (CR/NC) option allows a student to enroll in selected courses outside of his/her academic plan, without the pressure of competing for a letter grade. By electing CR/NC, students are expected to complete the same work as students enrolled for letter grades.”

Please keep the following in mind when making a decision:

- If you opt for CR/NC, your instructor still assigns you a course grade, but then the registrar switches it to be CR if the grade is a C- or higher and NC for grades that are a D+ or lower.
- If you are taking Math 1030 to meet the QA general education requirement, a grade of CR will fill the QA requirement, but a grade of NC will not. However grades of D+/D/D- will fill the requirement. So, with this class, although a CR/NC grade may be better for the GPA, a student might prefer the D+/D/D-grade to fulfill the requirement.
- If you are taking Math 1030 to meet a major or minor requirement, then you should opt for a letter grade, rather than credit/no credit (CR/NC).
- If you are taking Math 1030 as a prerequisite, it is easiest if you opt for a letter grade. You need a C or better to enroll in most subsequent courses. But if you choose to take Math 1030 CR/NC, when you want to enroll in the subsequent class, you will need to request a permission code. The permission code team will look up whether the underlying grade meets the requirements. If you are uncertain about what choice to make, speak with an academic advisor to review your situation and discuss the options. You can read more about grading policies here:

<https://catalog.utah.edu/#/policy/B12v3LX0G?bc=true&bcCurrent=Grading%20Policies&bcGroup=Grade%20Information&bcItemType=policies>

## **ACADEMIC MISCONDUCT**

Students are encouraged to review the Student Code for the University of Utah:

<https://regulations.utah.edu/academics/6-400.php>

In order to ensure that the highest standards of academic conduct are promoted and supported at the University, students must adhere to generally accepted standards of academic honesty, including but not limited to refraining from cheating, plagiarizing, research misconduct, misrepresenting one's work, and/or inappropriately collaborating. A student who engages in academic misconduct as defined in Part I.B. may be subject to academic sanctions including but not limited to a grade reduction, failing grade, probation, suspension or dismissal from the program or the University, or revocation of the student's degree or certificate. Sanctions may also include community service, a written reprimand, and/or a written statement of misconduct that can be put into an appropriate record maintained for purposes of the profession or discipline for which the student is preparing.

Cheating and plagiarism are serious offenses and can result in getting a zero on the assignment, failing a class, a note in your record or being expelled. Please know that looking at someone else's exam is cheating and will be dealt with seriously as stated above. By accepting admission to the University you have agreed to abide by the University rules provided to you in the student handbook.

Incidents of academic misconduct (e.g. cheating, plagiarizing, misrepresenting one's work, and/or inappropriately collaborating on exams) will be subject to penalty per Section V of Policy 6-400, the Student Code. Incidents of academic dishonesty on homework assignments will result in a minimum penalty of a full letter-grade reduction and up to a failing grade (E) for the course. Incidents of academic dishonesty on exams will result in a minimum penalty of a failing grade (E) for the course, and the incident(s) will be referred to the dean of your major-department college for possible further sanction.

## **ADDITIONAL POLICIES AND RESOURCES**

**The Americans with Disabilities Act:** The University of Utah seeks to provide equal access to its programs, services and activities for people with disabilities. If you will need accommodations in the class, reasonable prior notice needs to be given to the Center for Disability and Access, 162 Olpin Union Building, 581-5020 (V/TDD). CDA will work with you and the instructor to make arrangements for accommodations. All information in this course can be made available in alternative format with prior notification to the Center for Disability and Access.

**Inclusivity Statement:** It is my intent that students from all diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, and veteran status, and other unique identities. gender, sexuality, disability, age, socioeconomic status, ethnicity, race, culture, and other unique identities. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups.

**Discrimination and Harassment:** If you or someone you know has been harassed or assaulted, you are encouraged to report it to the Title IX Coordinator in the Office of Equal Opportunity and Affirmative Action, 135 Park Building, 801-581-8365, or Office of the Dean of Students, 270

Union Building, 801-581-7066. To report to the police, contact the Department of Public Safety, 801-585-2677(COPS). Please see Student Bill of Rights, section E <http://regulations.utah.edu/academics/6-400.php>. I will listen and believe you if someone is threatening you.

**Safety Statement:** The University of Utah values the safety of all campus community members. To report suspicious activity or to request a courtesy escort, call campus police at 801-585-COPS (801-585-2677). You will receive important emergency alerts and safety messages regarding campus safety via text message. For more information regarding safety and to view available training resources, including helpful videos, visit [safeu.utah.edu](http://safeu.utah.edu).

**Crisis Services Center:** This center offers services Mo-Fr 8 am – 5 pm. If you would like to talk to one of the staff members, please call 801-581-6826 or walk into the Center at 426 Student Services Building (SSB). For more urgent situations and after hours, please go to the University Neuropsychiatric Institute (UNI), 501 Chipeta Way, or to the Emergency Department at the University Hospital.

UNI Crisis Line: 801-587-3000 offers crisis response 24/7, including: crisis support over the phone, a mobile outreach option (MCOT) that will respond to persons in their home, and the Receiving Center where individuals from Salt Lake County can access a safe and supportive environment to help individuals work through their crisis situation. Individuals may spend up to 23 hours at the Receiving Center, at no cost.

**Sexual Misconduct:** Title IX makes it clear that violence and harassment based on sex and gender (which includes sexual orientation and gender identity/expression) is a civil rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, color, religion, age, status as a person with a disability, veteran's status or genetic information. If you or someone you know has been harassed or assaulted on the basis of your sex, including sexual orientation or gender identity/expression, you are encouraged to report it to the Title IX Coordinator in the Office of Equal Opportunity and Affirmative Action, 135 Park Building, 801-581-8365, or the Office of the Dean of Students, 270 Union Building, 801-581-7066. For support and confidential consultation, contact the Center for Student Wellness, 426 SSB, 801-581-7776.

To report to the police, contact the Department of Public Safety, 801-585-2677(COPS).

**Student Names and Personal Pronouns statement:** Class rosters are provided to the instructor with the student's legal name as well as "Preferred first name" (if previously entered by you in the Student Profile section of your CIS account). While CIS refers to this as merely a preference, I will honor you by referring to you with the name and pronoun that feels best for you in class, on papers, exams, group projects, etc. Please advise me of any name or pronoun changes (and update CIS) so I can help create a learning environment in which you, your name, and your pronoun will be respected. If you need assistance getting your preferred name on your UID card, please visit the LGBT Resource Center Room 409 in the Olpin Union Building, or email [bpeacock@sa.utah.edu](mailto:bpeacock@sa.utah.edu) to schedule a time to drop by. The LGBT Resource Center hours are M-F 8am-5pm, and 8am-6pm on Tuesdays.

**English Language Learners:** If you are an English language learner, please be aware of several resources on campus that will support you with your language and writing development. These resources include: the Writing Center (<http://writingcenter.utah.edu/>); the Writing Program (<http://writing-program.utah.edu/>); the English Language Institute (<http://continue.utah.edu/eli/>). Please let me know if there is any additional support you would like to discuss for this class.

**Undocumented Student Support:** Immigration is a complex phenomenon with broad impact—those who are directly affected by it, as well as those who are indirectly affected by their relationships with family members, friends, and loved ones. If your immigration status presents obstacles to engaging in specific activities or fulfilling specific course criteria, confidential arrangements may be requested from the Dream Center. Arrangements with the Dream Center will not jeopardize your student status, your financial aid, or any other part of your residence. The Dream Center offers a wide range of resources to support undocumented students (with and without DACA) as well as students from mixed-status families. To learn more, please contact the Dream Center at 801.213.3697 or visit [dream.utah.edu](http://dream.utah.edu).

**Veterans Center:** If you are a student veteran, the U of Utah has a Veterans Support Center located in Room 161 in the Olpin Union Building. Hours: M-F 8-5pm. Please visit their website for more information about what support they offer, a list of ongoing events and links to outside resources: <http://veteranscenter.utah.edu/>. Please also let me know if you need any additional support in this class for any reason.

**Wellness Statement:** Personal concerns such as stress, anxiety, relationship difficulties, depression, cross-cultural differences, etc., can interfere with a student's ability to succeed and thrive at the University of Utah. For helpful resources contact the Center for Student Wellness at [www.wellness.utah.edu](http://www.wellness.utah.edu) or 801-581-7776.

**Student Success Advocates:** The mission of Student Success Advocates is to support students in making the most of their University of Utah experience ([ssa.utah.edu](http://ssa.utah.edu)). They can assist with mentoring, resources, etc. Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact a Student Success Advocate for support (<https://asuu.utah.edu/displaced-students>).

**University Counseling Center** The University Counseling Center (UCC) provides developmental, preventive, and therapeutic services and programs that promote the intellectual, emotional, cultural, and social development of University of Utah students. They advocate a philosophy of acceptance, compassion, and support for those they serve, as well as for each other. They aspire to respect cultural, individual and role differences as they continually work toward creating a safe and affirming climate for individuals of all ages, cultures, ethnicities, genders, gender identities, languages, mental and physical abilities, national origins, races, religions, sexual orientations, sizes and socioeconomic statuses.

**Office of the Dean of Students** The Office of the Dean of Students is dedicated to being a resource to students through support, advocacy, involvement, and accountability. It serves as a support for students facing challenges to their success as students, and assists with the interpretation of University policy and regulations. Please consider reaching out to the Office of Dean of Students

for any questions, issues and concerns. 200 South Central Campus Dr., Suite 270. Monday-Friday 8 am-5 pm.