UGS 1021: Applying to Medical School (1 credit, CR/NC)  
Spring 2020 Course Syllabus

Instructor: Shelley Nicholson (snicholson@advising.utah.edu), 801.581.4923  
Office Location: Annex 1202, (SE corner of Annex)  
Office Hours: By appointment  
Course Location: GC 5310  
Days/Time: Tuesdays/Thursdays 12:25pm-1:45pm (February 27 - April 21)  
Course Materials: Premed information summary, syllabus, online premed planner

Course Description:
This course is designed for students who are nearing the time in their academic careers to begin preparation for applying to medical school. The primary focus is to help students prepare for the medical school application process by teaching them about how to best portray themselves and their accomplishments in their applications. We will use tools such as the premed planner, the Medical School Admissions Requirements (MSAR) website, AMCAS, and more. Students will not only learn about resources for applying, but also reflect on themselves within the context of becoming future physicians. These objectives will be met by the following:

• Provide information on the resources available when applying to medical schools.  
• Expand networking opportunities with professionals in this area.  
• Offer opportunities to develop quality components of the medical school application through practice and feedback from peers and the instructor.  
• Provide students with vital information for them to make informed decisions that impact their medical school applications.

Grading: Credit/No credit  
• To receive credit you must:  
  ○ Have no more than one absence.  
  ○ Participate in class (bring applicable assignments, etc)  
  ○ Complete and submit assignments on time to Canvas.  
  ○ Be present and participate the final project on April 23, 2019.

Learning Outcomes:  
• Understand the medical school application process.  
• Identify ‘who you are’ and learn how to convey this message on your medical school application.  
• Identify resources that will impact your understanding of applying to medical school.  
• Comprehend how to develop relationships with peers, staff, and faculty that will facilitate your goals.

Important note: Every assignment that you submit on Canvas must be in Microsoft Word format (.doc or .docx). If you do not have Microsoft Word you can download it for free since you are a University of Utah student. Have a MAC? Don’t worry, the MAC edition is free for students as well. You can download them here: http://software.utah.edu/news/microsoft-software.php (Links to an external site.)
University Policies

1. **Americans with Disabilities Act.** The University of Utah seeks to provide equal access to its programs, services, and activities for people with disabilities. If you will need accommodations in this class, reasonable prior notice needs to be given to the Center for Disability Services, 162 Olpin Union Building, (801) 581-5020. CDS will work with you and the instructor to make arrangements for accommodations. All written information in this course can be made available in an alternative format with prior notification to the Center for Disability Services.

2. According to the University of Utah Student Code ([http://regulations.utah.edu/academics/6-400.php](http://regulations.utah.edu/academics/6-400.php)), “Plagiarism” means the intentional unacknowledged use or incorporation of any other person's work in, or as a basis for, one's own work offered for academic consideration or credit or for public presentation. Plagiarism includes, but is not limited to, representing as one's own, without attribution, any other individual's words, phrasing, ideas, sequence of ideas, information or any other mode or content of expression.” Plagiarism or academic dishonesty is not expected and will affect the grade negatively and may affect your admissions to medical or PA schools.

3. **University Safety Statement.** The University of Utah values the safety of all campus community members. To report suspicious activity or to request a courtesy escort, call campus police at 801-585-COPS (801-585-2677). You will receive important emergency alerts and safety messages regarding campus safety via text message. For more information regarding safety and to view available training resources, including helpful videos, visit safeu.utah.edu.

4. **Addressing Sexual Misconduct:** Title IX makes it clear that violence and harassment based on sex and gender (which includes sexual orientation and gender identity/expression) is a civil rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, color, religion, age, status as a person with a disability, veteran’s status or genetic information. If you or someone you know has been harassed or assaulted, you are encouraged to report it to the Title IX Coordinator in the Office of Equal Opportunity and Affirmative Action, 135 Park Building, 801-581-8365, or the Office of the Dean of Students, 270 Union Building, 801-581-7066. For support and confidential consultation, contact the Center for Student Wellness, 426 SSB, 801-581-7776. To report to the police, contact the Department of Public Safety, 801-585-2677(COPS).

5. **Undocumented Student Support Statement:** Immigration is a complex phenomenon with broad impact—who are directly affected by it, as well as those who are indirectly affected by their relationships with family members, friends, and loved ones. If your immigration status presents obstacles to engaging in specific activities or fulfilling specific course criteria, confidential arrangements may be requested from the Dream Center. Arrangements with the Dream Center will not jeopardize your student status, your financial aid, or any other part of your residence. The Dream Center offers a wide range of resources to support undocumented students (with and without DACA) as well as students from mixed-status families. To learn more, please contact the Dream Center at 801.213.3697 or visit dream.utah.edu.

6. **Drop:** If you drop a course before the drop deadline, there will be no record on the transcript and appropriate tuition/fees are not assessed. Drop deadline for this course is Tuesday, March 3rd.

7. **Withdrawal:** Students may officially withdraw (W) from a class or all classes after the drop deadline through the midpoint of a course. A W grade is recorded on the transcript and appropriate tuition/fees are assessed. The grade of W is not used in calculating the student’s GPA. It is important for students to discuss this option with an academic advisor AND the Financial Aid and Scholarship office before they withdraw from a course(s). Withdraw deadline for this course is Friday, March 20th.